UNIWERSYTET IM. ADAMA MICKIEWICZA W POZNANIU

Advanced Digital Humanities

Educational subject description sheet

Basic information

Study programme Liberal Arts and Sciences (English programme) **Speciality** - **Organizational unit** Faculty of History **Study level** First-cycle programme **Study form** Full-time **Education profile** General academic	**Didactic cycle** 2024/25 **Subject code** 18LENS.18.02971.24 **Lecture languages** English **Course type** Obligatory **Block** Basic subjects

Subject coordinator	Konrad Dominas
Lecturer	Konrad Dominas

Period	**Activities and hours**	**Number of ECTS points**
Semester 4	• Classes: 30, Graded credit	3

Goals

Code	Goal
C1	preparing students to work with source databases (including Perseus Digital Library, JSTOR, CEEOL) and databases of journals and scientific papers: Scopus; Web of Science; Google Scholar
C2	advanced use of Word and Excel in the work of a humanist
C3	introduction to the main ideas of Mind Mapping and information design
C4	advanced use of Power Point and Prezi for the presentation of research and scientific results
C5	learning about the tools used to create and position websites; introduction to HTML 5.0
C6	getting to know the tools and principles of digitizing and sharing information in the WWW

Entry requirements

Basic computer skills; an active account on the University Library of AMU website in Poznań.

Subject learning outcomes

Code	Outcomes in terms of	Learning outcomes	Examination methods
Skills – Student:			
U1	can use humanistic databases in an advanced way and also check the impact factor of a given scientific journal	LEN_K1_U01, LEN_K1_U07	Written colloquium
U2	can use Word and Excel in an advanced way	LEN_K1_U01, LEN_K1_U07	Written colloquium
U3	can design a scientific information space, using the most important assumptions of Mind Mapping	LEN_K1_U01, LEN_K1_U07	Written colloquium
U4	can create an advanced multimedia presentation in the Power Point and Prezi Programs	LEN_K1_U01, LEN_K1_U07	Written colloquium, Multimedia presentation
U5	can use one of the programs for creating websites on the basic level as well as use the most important functions of the Google AdWords program; can write a simple script in HTML 5.0	LEN_K1_U01, LEN_K1_U07	Written colloquium
U6	can dgitize any scientific text and put it on the web	LEN_K1_U01, LEN_K1_U07	Written colloquium
Social competences – Student:			
K1	is ready to realize the social competencies outlined in the program	LEN_K1_K01, LEN_K1_K02, LEN_K1_K03, LEN_K1_K04, LEN_K1_K05	Multimedia presentation

Study content

No.	Course content	Subject learning outcomes	Activities
1.	The most important humanistic databases.	U1	Classes

No.	Course content	Subject learning outcomes	Activities
2.	Scopus, Web of Science, Google Scholar.	U1	Classes
3.	Advanced formatting of text documents in Word.	U2	Classes
4.	Advanced formatting of spreadsheets in Excel.	U2	Classes
5.	Basic assumptions of information design - organizational systems, information labeling systems, search systems.	U3	Classes
6.	Introduction to Mind Mapping.	U3, K1	Classes
7.	Advanced creation of multimedia presentations in the Power Point program.	U4	Classes
8.	Advanced creation of multimedia presentations in the Prezi program.	U4	Classes
9.	Work with one of the programs for creating websites.	U5	Classes
10.	Introduction to HTML 5.0.	U5	Classes
11.	Introduction to Google AdWords.	U5	Classes
12.	Digitization and sharing of information on the web.	U6, K1	Classes

Additional information

Activities	Teaching and learning methods and activities
Classes	Case study, Problem-based learning, Classes method, Workshop method, Project method, Audio and/or video demonstrations, Work in groups

Activities	Credit conditions
Classes	Grade scale: very good (bdb; 5.0): very good knowledge of the issues discussed confirmed by a test; excellent knowledge of the subject literature; constant activity in class; good plus (+db; 4.5): as above, with slight shortcomings in the knowledge tested during the colloquium; good (db; 4.0): good knowledge of the issues discussed, confirmed on the colloquium; satisfactory knowledge of the subject literature; unsystematic activity in class; sufficient plus (+dst; 3,5): satisfactory knowledge of the issues discussed; average knowledge of the subject literature; sufficient (dst; 3.0): Selective knowledge of the essential issues discussed during the classes, lack of knowledge of the literature; poor activity during classes unsatisfactory (ndst; 2,0): unsatisfactory knowledge of the issues issues discussed during classes; lack of knowledge of the readings; inactivity during classes during classes.

Literature

Obligatory

1. Lambert J., Microsoft PowerPoint 2016. Krok po kroku. Pliki ćwiczeń (ebook), Warszawa 2016.
2. Wróblewski. P., ABC komputera, Gliwice 2015.

Optional

1. Duarte N., Slajd:ologia. Nauka i sztuka tworzenia genialnych prezentacji, Gliwice 2021.
2. Frye C., Microsoft Excel 2016 Krok po kroku (ebook), Warszawa 2017.
3. Frye C., J. Lambert, Microssoft Office 2016 Krok po kroku (ebook), Warszawa 2017.
4. Lambert J., Microsoft Word 2016 Krok po kroku (ebook), Warszawa 2016.
5. Rosenfeld L., Morville P., Arango J., Architektura informacji w serwisach internetowych i nie tylko, Gliwice 2017.

Calculation of ECTS points

Activities	**Activity hours***
Classes	30
Reading the indicated literature	10
Preparation for classes	20
Preparation of a multimedia presentation	15
Preparation for the assessment	15
Student workload	**Hours** 90
Number of ECTS points	**ECTS** 3

* academic hour = 45 minutes

Efekty uczenia się dla kierunku

Kod	Treść
LEN_K1_K01	The graduate is ready to act in accordance with the norms of social and research ethics
LEN_K1_K02	The graduate is ready to nurture and popularize the heritage of European civilization
LEN_K1_K03	The graduate is ready to apply the acquired knowledge to solve practical problems
LEN_K1_K04	The graduate is ready to promote science among non-specialists
LEN_K1_K05	The graduate is ready to initiate action on behalf of the social environment and public interest
LEN_K1_U01	The graduate can plan and carry out group or independently simple research projects in the humanities and sciences, including with the use of digital tools digital
LEN_K1_U07	The graduate can correctly edit, comment and annotate prepared texts, in accordance with academic requirements in Polish and English