



UNIWERSYTET
IM. ADAMA MICKIEWICZA
W POZNANIU

Composing and editing functional texts in English

Educational subject description sheet

Basic information

Study programme Lingwistyka stosowana (Applied Linguistics and Intercultural Communication) Speciality - Organizational unit Faculty of Modern Languages and Literatures Study level First-cycle programme Study form Full-time Education profile General academic		Didactic cycle 2023/24 Subject code 09LSAS.14K.04074.23 Lecture languages English Course type Obligatory Block Major subjects
Subject coordinator	Agnieszka Nowicka	
Lecturer	Agnieszka Nowicka	
Period Semester 3	Activities and hours • Classes: 15, Graded credit	Number of ECTS points 1

Goals

Code	Goal
C1	Student knows the basic structural, functional and stylistic criteria of selected functional texts in English
C2	Student can recognise structural, functional and stylistic communicative aims of selected text types in English
C3	Student can write selected functional texts, including longer texts, in English
C4	Student understands basic intellectual property rules in the context of using the texts of other authors
C5	Student can evaluate one's own text and texts of others from the structural, functional and stylistic angle

Subject learning outcomes

Code	Outcomes in terms of	Learning outcomes	Examination methods
Knowledge - Student:			
W1	Knows the basic structural, functional and stylistic criteria of selected functional texts in English	LSA_K1_W03, LSA_K1_W08	Essay, Report
Skills - Student:			
U1	Can recognise structural, functional and stylistic communicative aims of selected text types in English	LSA_K1_U06, LSA_K1_U11, LSA_K1_U12	Essay, Report
U2	Can write selected functional texts, including longer texts, in English	LSA_K1_U05, LSA_K1_U11	Essay, Report
U3	Can evaluate one's own text and texts of others from the structural, functional and stylistic angle	LSA_K1_U11, LSA_K1_U12	Essay, Report
Social competences - Student:			
K1	Understands basic intellectual property rules in the context of using the texts of other authors	LSA_K1_K04	Essay, Report

Study content

No.	Course content	Subject learning outcomes	Activities
1.	Linguistic and socio-cultural features of chosen text types.	W1	Classes
2.	Functional, structural and stylistic features of selected text types (ex. short story, personal essay, interview).	U1, U2, K1	Classes
3.	Strategies of composing selected text types.	U1, U2, U3, K1	Classes

Additional information

Activities	Teaching and learning methods and activities
Classes	Discussion, Work with text, Case study, Workshop method

Activities	Credit conditions
Classes	<p>Submitting two selected types of texts.</p> <p>Evaluation criteria: grammatical correctness, correct spelling, coherence, structure, use of style appropriate for a given text type, skillful use of linguistic and communicative means.</p> <p>5.0 - Excellent knowledge and skills in writing selected English practical texts. Excellent structure and style of texts, flawless grammar, wide vocabulary range, rich repertoire of writing techniques, impeccable attendance in classes.</p> <p>4.5 - Very good knowledge and skills in writing selected English practical texts, very good structure and style of texts, few grammatical errors, very good vocabulary range and repertoire of writing techniques, minor grammatical and stylistic errors, good attendance in classes.</p> <p>4.0 - Good knowledge and skills in writing selected English practical texts, good structure and style of texts, some grammatical, structural, and stylistic errors, good vocabulary range and repertoire of writing techniques, good attendance in classes.</p> <p>3.5 - Satisfactory knowledge and skills in writing selected English practical texts, satisfactory structure and style of texts, grammatical, structural, and stylistic errors, satisfactory vocabulary range and repertoire of writing techniques, good attendance in classes.</p> <p>3.0 - Acceptable knowledge and skills in writing selected English practical texts, acceptable structure and style of texts, but numerous grammatical, structural, and stylistic errors, basic vocabulary range and repertoire of writing techniques, sufficient attendance in classes.</p> <p>2.0 - Insufficient knowledge and skills in writing selected English practical texts, numerous grammatical, structural, and stylistic errors, insufficient vocabulary range and repertoire of writing techniques, insufficient attendance in classes - missed at least 1/3 of classes.</p>

Literature

Obligatory

1. Mlynarczyk, R. i S. B. Haber. 1998. In Our Own Words. A Guide with Readings for Student Writers. Cambridge: CUP

Optional

1. Emerson, P. 2003. Email English. Macmillan.
2. Jones, L. Progress to Proficiency. Cambridge University Press: Cambridge
3. Banks, T. (2012). Writing for impact. Cambridge University Press

Calculation of ECTS points

Activities	Activity hours*
Classes	15
Preparation for classes	5
Reading the indicated literature	5
Semester paper preparation	5
Student workload	Hours 30
Number of ECTS points	ECTS 1

* academic hour = 45 minutes

Efekty uczenia się dla kierunku

Kod	Treść
LSA_K1_K04	The graduate is ready to understand the ethical issues related to responsibility for the reliability of the knowledge shared with others and respecting intellectual property rights.
LSA_K1_U05	The graduate can recognize, analyze and evaluate language, linguistic-communicative and social-cultural processes and phenomena as well as processes in human-computer interaction based on the acquired knowledge and using standard methods and tools for linguistic research, with a reference to a given specialty/specialization.
LSA_K1_U06	The graduate can create and analyze written and oral forms in the languages of a given specialty/specialization, using specialist terms and up-to-date methods and research tools, and participate in a debate (i.e. present and evaluate different opinions and positions and discuss them).
LSA_K1_U11	The graduate can plan and organize individual and teamwork.
LSA_K1_U12	The graduate can independently plan and implement life-long learning for themselves, and - if needed - for others.
LSA_K1_W03	The graduate knows and understands contents, form and functions of essential terminology in applied linguistics.
LSA_K1_W08	The graduate knows and understands comprehensive nature of language and verbal communication.