Information and Source Education

Educational subject description sheet

Basic information

Study programme General subjects	**Didactic cycle** 2024/25
Speciality -	**Subject code** 00POGS.A1O.02344.24
Organizational unit Adam Mickiewicz University	**Lecture languages** English
Study level any level	**Course type** Obligatory
Study form Full-time	**Block** general subjects
Education profile General academic	

Subject coordinator	Żaneta Szerksznis
Lecturer	

Period Semester 1	Activities and hours • Training: 6, Credit; including sub-activities: ◦ Asynchronous training: 6	Number of ECTS points 0

Goals

Code	Goal
C1	The learning objectives of the course is to make the student acquire necessary skills and competence to apply effective and efficient strategies in making unaided and unassisted searches within diverse information environments to obtain specific information, in particular using the aggregate of the AMU library and information system. Another learning objective is to make students aware of their own information needs within the context of the curricula on offer and to master the appropriate skills and techniques for searching essential and necessary information in the resources of AMU libraries, and to upgrade their abilities to select and determine necessary information and critical evaluation of its sources leading to efficient and effective use of the AMU library and information system. Yet another learning objective is to get students aware of all available information sources, including those utilising state-of-the-art reference management tools useful in compiling reference lists and bibliographies, and to teach students how to create bibliographies for their bachelor's degrees (BA theses).

Entry requirements

Communication skills via the Moodle UAM platform or selected MS Office 365 applications

Subject learning outcomes

Code	Outcomes in terms of	Learning outcomes	Examination methods
Knowledge – Student:			
W1	knows common features and differences between the University's library and information system (University Library in Poznań, faculty libraries)		Multimedia presentation
W2	know rules and regulations for access to reading rooms and library loans (Lending Department), access to electronic content and AMU open digital projects		Multimedia presentation
W3	know types of information sources in libraries		Multimedia presentation
W4	know all services available in AMU libraries		Multimedia presentation
Skills – Student:			
U1	uses his/her library account and all of its offered potential and options		Multimedia presentation
U2	makes searches and collect necessary material to be used during classes to fulfil the needs of individual courses of study as best as possible		Multimedia presentation
U3	uses all available information sources, both traditional and online, including the resources available for AMU students remotely and in open digital projects		Multimedia presentation
U4	makes up a bibliography of sources to his/her BA thesis properly, using appropriate reference management programs		Multimedia presentation
U5	makes the most of the services offered by the University's libraries (e.g. requesting or downloading copies for private use), without copyright infringements		Multimedia presentation
Social competences – Student:			

Code	Outcomes in terms of	Learning outcomes	Examination methods
K1	is able to conduct self-paced information and literature search and collect materials necessary for the most optimum use in individual study courses		Multimedia presentation
K2	is able to critically assess and evaluate sources of information		Multimedia presentation
K3	is able to make up a bibliography for BA thesis		Multimedia presentation
K4	is able to prevent plagiarism in his/her own work		Multimedia presentation

Study content

No.	Course content	Subject learning outcomes	Activities
1.	AMU library and information system: • characteristics of common and disparate features of the University Library in Poznań and the faculty libraries • basic rules for the use of the joint University library and information system • rules and regulations for the use of library resources • users' accounts and the advantages resulting from the offered options: remote registration, account characteristics, basic rules for book requesting, loan extensions, reservations, remote access to subscribed AMU research and scientific electronic content	W1, W2, W4, U1	Training, Asynchronous training
2.	Book search and requests of books, journals. Characteristics of library catalogues. • AMU aggregated multi-search engine • library online catalogue • characteristics of the most important online catalogues in Poland, e.g. those of the National Library, KaRo Catalogue (catalogue of dispersed Polish libraries)	U1, U2, U3	Training, Asynchronous training
3.	Student's research workshop: • practical guidelines and tips on the search strategies in literature search: subject search, simple search, logical, and advanced searches in the online catalogue and in the AMU aggregated Multi-Search Engine, using the Boolean operators • literature search for classes and diploma works in AMU remote research resources (open and subscribed databases, subject databases, e-journals, e-books, virtual libraries, and repositories)	U2, U3, U5, K1, K2	Training, Asynchronous training
4.	Student's research workshop: • traditional sources of literature: bibliographies, encyclopaedias, dictionaries, monographs • bibliography: types, citations, rules for adding footnotes and endnotes, subject bibliographies • automated reference management programs	W3, U4, K2, K3	Training, Asynchronous training
5.	Plagiarism: definition and consequences, examples of plagiarism, ways to prevent plagiarism	W4, U5, K4	Training, Asynchronous training

Additional information

Activities	Teaching and learning methods and activities
Training	Lecture with a multimedia presentation of selected issues, Game/simulation, Demonstration and observation

Activities	Credit conditions
Training	Training – students are to familiarise with 5 modules of the e-learning course in resource information education. Active use of all of the options offered by the University's library and information system. Consultations with teacher in the form of chat on an exclusive channel, dialogue on web-based platforms - AMU Teams channel, participation in didactical game

Literature

Obligatory

1. Holly Else, How Unpaywall is transforming open science. "Nature" 560, 290-291 (2018) doi: 10.1038/d41586-018-05968-3 Dostępny w Internecie: https://www.nature.com/articles/d41586-018-05968-3. [dostęp 10.10.2018]
2. Copy is not theft. Video on YouTube https://youtu.be/fnQzDbM-u0w
3. Rychlik, M. Building and Maintaining Effective Rapport With the User at Poznań University Library. INFORUM 2017: 23rd Annual Conference on Professional Information Resources, Prague 30–31 May 2017 [online]. Praha: Albertina icome Praha, 2017. https://repozytorium.amu.edu.pl/handle/10593/20797

Calculation of ECTS points

Activities	Activity hours*
Training	6

Student workload	**Hours** 6
Number of ECTS points	**ECTS** 0

* academic hour = 45 minutes